



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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September 3, 2009

Dr. DeRionne Pollard
President
Las Positas College
3000 Campus Hill Drive
Livermore, CA 94551

Dear President Pollard:

I am writing to provide information about the upcoming comprehensive visit to your campus this spring. The college is being evaluated under the 2002 Standards of Accreditation.

As your college staff learned during Self Study training, the accrediting process will focus attention on evidence that the institution meets each Standard and Eligibility Requirement. The documentary evidence provided to the team should be organized so that it is easily accessible and in the campus room set aside for the team. If your college is among those institutions providing documentation in an electronic format, please give the team access to this documentation, if possible, even before it arrives on campus.

Under policy, the accreditation team may ask for any documentation or information from the college during the visit. The *Guide to Evaluating Institutions* is intended to provide some suggestions of evidence that could be used to address each Standard and Eligibility Requirement. The Commission has recently developed a guide for team members to use in evaluating institutions on Standard III.D – **Financial Resources**. You will find a copy of the Required Evidentiary Documents for Financial Review enclosed for your information.

I also want to remind you that accreditation teams must examine the quality of educational services and programs provided at off-campus centers and through electronic media i.e., distance education. Under U.S. Department of Education regulations, all off-campus sites that offer 50% or more of a program degree or certificate must be visited by the team during comprehensive visits. Teams must also have appropriate access to review the quality of institutional programs and student support services provided through distance education. These team members may want to electronically “visit” these programs and services before the date scheduled for the campus visit. Please make sure you arrange for team access to these sites, services and programs.

Dr. DeRionne Pollard
Las Positas College
September 3, 2009
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I anticipate your accreditation visit will provide both a rewarding validation of the Las Positas College's strengths and helpful recommendations for improvement.

Sincerely,

A handwritten signature in cursive script that reads "Barbara A. Beno".

Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Laurel Jones, Accreditation Liaison Officer

Enclosure