



LOSS OF PRIORITY REGISTRATION APPEAL PETITION

Per Title 5, section 58108, students may appeal the loss of priority registration status due to extenuating circumstances, or where a student with a disability applied for, but did not receive, timely reasonable accommodation. Students may also appeal their loss of priority registration status due to being placed on academic or progress probation for two consecutive semesters, or for earning 100 or more degree-applicable semester units in the Chabot-Las Positas Community College District (CLPCCD).

To appeal your loss of priority registration status, return this completed petition with supporting documentation to the Counseling Division (1st Floor, Building 1600) or to your Special Program Counselor. You will be notified of the outcome via your Zonemail email account approximately 7 business days following receipt of your request.

Last Name First Name

Student ID Number

Zonemail Email

Phone Number

I am appealing the loss of my priority registration status for the following reason:

- Extenuating Circumstance***
Approval is based on evidence of extenuating circumstances beyond your control such as a death in the family, serious accident, illness, etc. Attach documentation verifying the situation.
- I provided all the necessary documentation to Disabled Students Programs and Services (DSPS) to verify my disability and educational/functional limitations, but did not receive timely, reasonable accommodation.***
Attach documentation verifying the situation.
- I have demonstrated significant academic and/or progress improvement.***
Significant improvement is defined as achieving at least a 2.0 GPA and 50% completion rate in the last term.
- I have earned over 100 units, and (a) I am enrolled in a high unit major/program and/or (b) this is my final semester before graduating from CLPCCD.***
Attach a copy of your current student education plan verifying the situation.

I understand that this petition is subject to approval and, if approved, my priority registration status will be reinstated for one semester only.

Student Signature

Date

OFFICE USE ONLY:

- Approved Denied

Dean Signature

Date

- Registration Date Changed (if approved)
- Student Notified

Admissions & Records Staff Signature

Date